



JEEVIKA

An Initiative of Government of Bihar for Poverty Alleviation

Bihar Rural Livelihoods Promotion Society State Rural Livelihoods Mission, Bihar



1st Floor, Vidyut Bhawan - II, Bailey Road, Patna- 800 021; Ph.:+91-612-250 4980; Fax:+91-612-250 4960, Website:www.brpl.in

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OFFICE ORDER

Operational Guideline under Sustainable Livelihoods & Adaptation to Climate Change (SLACC), FY (2016-17)

- The project is proposed for 3.5 years starting from 2nd Feb, 2016 to 30 June, 2018
- SLACC will be implemented in 200 Villages phase wise in Gaya & Madhubani over the period of 3.5 years as follows:
 - First Phase (FY-2015-16): 50 Resource Villages
 - Second Phase (FY-2016-17): 50 Expansion Villages
 - Third Phase (FY-2017-18): 100 Scale up Villages
- BPM & YP-SLACC will lead and review the progress under SLACC project. Community Co-ordinator, Area Co-ordinator, Livelihoods Specialist will be responsible to roll out SLACC project in the concerned blocks of Gaya & Madhubani. They will work as a team in co-ordination with BPM & YP-SLACC to achieve inclusive objective of SLACC project. In absence of BPM, YP-SLACC will work as BPM-Incharge of the concerned block. The BPM of the concerned block will ensure sitting space in BPIU with necessary furniture & fixture for YP-SLACC in their block within 7 days and expenditure on furniture may be booked under SLACC budget head.

DPM will review SLACC project monthly & report the progress periodically to SPMU in MPPR-SLACC format as attached in annex-4. The salary & other entitlements of YP-SLACC may be booked under SLACC budget head in the concerned district.
- Village Resource Person will be the resource person to implement and scaling up the activities/interventions in SLACC area. The honorarium and resource fee will be paid as per the VRP/SEW Policy and may be booked under budget head of SLACC.
- SLACC implementation area in Gaya & Madhubani is follows:

SLACC Blocks		
S. No	District	Block (4 Blocks)
1	Gaya	Gurua, Barachatti
2	Madhubani	Khajauli, Rajnagar

- Resource & Expansion villages will be selected based on the extreme weather condition and maximum climate change during a season in the blocks.
- In each Resource & Expansion Village, one VO/PG will be selected for fund transfer which will cater the demand of complete village in accordance with SLACC norms. The selection of VO is based on the following basis:
 - VO quality parameters.
 - Livelihoods sub-committee should be functional.
 - VRP Placed.

8. Participatory Rural Appraisal (PRA) and Community Climate Adaption (CCA, **Annex-3**) Plan exercise will be conducted in all the selected villages for capturing the present status and climate adaption need in farming system. All the expenses incurred in Meeting, PRA & CCA plan exercises (IEC Material, Stationary, Training cost, food, Misc. Exp) may be booked under SLACC Budget head attached in Annexure-2: Under Budget head (CCA Grant -CCA Planning Exercise- Resource Villages (50 villages)} & Expansion Villages (50 Villages).
9. CCA Plan will be carried out in a Village Organization/ Producer Group in the approved format after the completion of the same in Self Help Groups as per Annexure-3. This format will be duly signed and forwarded to the respective Cluster Level Federation (CLF) for fund transfer. The Concerned CLF will appraise the plan and forward to BPIU. BPIU may/may not appraise the plan and forward to DPCU for fund transfer to the concerned VO/PG.
10. The DPM / Manager-LH (farm) / BPM/ Lhs / YP-SLACC will be responsible for convergence in different schemes in the districts and in the Blocks with line Departments.
11. All the procurement at VO/CLF level will be managed as per the community procurement guideline.
12. CCA plan fund to be transferred in VO will be treated as CIF climate change and may be booked as expenditure as per the budget head mentioned in Annexure-2
13. i) All the expenditure incurred since initiation of SLACC project (PRA exercise, CCA Plan development, Training & meeting cost, vehicle hiring cost, stationary cost, other administrative cost, etc.) may be booked under SLACC budget head as mentioned in (**Annexure-2**).
- ii) DPM will ensure availability of separate vehicle to YP-SLACC in the concerned blocks for 15 days per month on the basis of prior tour approval to expedite SLACC project. The expenditure incurred on the vehicle for YP-SLACC may be booked under SLACC budget head.
14. The detailed Head wise Budget of Gaya & Madhubani is mentioned in **Annexure-1**. The Total budget of Gaya and Madhubani under SLACC for the year 2016-17 is Rs-45,060,000/-

District	Total Budget
GAYA	22,530,000
MADHUBANI	22, 530, 000
TOTAL	45,060,000

15. Unspent amount from Budget FY(2015-16) may be used for FY(2016-17) under SLACC project


(Balamurugan D.)

Chief Executive Officer-Cum-State Mission Director

Encl.: As above.

For Distribution:

1. OSD/Director/CFO/AO/FO
2. All PCs/SPMs/PMs/SFMs
3. DPMs/FMs/Managers-Livelihood - Gaya and Madhubani
4. BPMs-Gurua, Wazirganj (Gaya), Khajauli and Rajnagar (Madhubani)
5. IT Section
6. Concerned file

Annex-1

SLACC's Budget for FY(2016-17)									
S. No.	Component & Activity	Unit	Unit Cost	Total Units	Gaya		Madhubani		Total
A Planning, Service Provisioning & Implementation of Climate Change					Unit	Budget	Unit	Budget	
A1 Climate adaptation plans by community institutions									
1	CCA Grant - IEC (Participatory Video, etc.)								
	a Resource Village	Village	15000	50	25	375000	25	375000	750000
	b Expansion Village	Village	15000	50	25	375000	25	375000	750000
2	CCA Grant - Exposure Visits								
	a Resource Village	Exposure Visits	20000	50		-		-	-
	b Expansion Village	Exposure Visits	20000	50	25	500000	25	500000	1000000
3	CCA Grant - CCA Planning Exercise								
	a Resource Village	Village	20000	50		-		-	
	b Expansion Village	Village	20000	50	25	500000	25	500000	1000000
4	CCA Grant - Supplement to CIF for onward lending to SHGs								
	a Resource Village	Village	500000	50		-		-	
	b Expansion Village	Village	300000	50	25	7500000	25	7500000	15000000
5	CCA Grant - Grants to SHGs for demonstration of innovative technology/practice								
	a Resource Village	Village	200000	50	25	5000000	25	5000000	10000000
	b Expansion Village	Village	100000	50	25	2500000	25	2500000	5000000
6	CRPs/VRP Honorarium (As per VRP/SEW Policy)								
	a Resource Village		2500	50	25	750000	25	750000	1500000
	b Expansion Village		2500	50	25	750000	25	750000	1500000
7	Development (training) of CRPs for Resource Villages, Expansion Villages and Scale-up Villages (50 CRPs Resource Villages; 50 CRPs Expansion Villages; 100 Scale-up Villages)	Training Cost	25000	20	10	250000	10	250000	500000
8	Resource fee & TA/DA for CRPs Resource Villages (as per VRP/SEW Policy)	CRP-RV Fee&TA/DA	Lump sum		25	750000	25	750000	1500000
9	Block Level Young Professional (4 x 45000 per month)	Monthly YP cost	45000	48		1080000		1080000	2160000
10	Cluster Level Agriculture Trainee (1 for 10 villages x 25000 per month)	Monthly trainee cost	25000	120		1500000		1500000	3000000
11	Travel and Logistics Costs (as per actuals)	Monthly lumpsum				600000		600000	1200000
B Scaling and Mainstreaming Community Based Climate Adaptation									
12	<i>cadre</i>								
	a Training of District and Sub-district NRLM Staff in SLACC areas	Training cost	25000	8	4	100000	4	100000	200000
TOTAL (A+B)						#####		22530000	45060000

Annex-2

Component	Sub Component	Account/Ledger Head
A. Planning Service Provision & Implementation of Climate change Adaptation	A.1.Climate adaptation plans by community institutions	CCA Grant-IEC (Participatory Video,etc)-Resource Villages (50 villages X 2 states)
		CCA Grant-IEC (Participatory Video,etc)-Expansion Villages (50 villages X 2 states)
		Equipment for video (Pocket video cameras,pico projectors,power bank,speakers,etc,etc)
		CCA Grant -Exposure Visits-Resource Villages (50 villages x 2 states)
		CCA Grant -Exposure Visits-Expansion Villages (50 villages x 2 states)
		CCA Grant -CCA Planning Exercise- Resource Villages (50 villages x 2 states)
		CCA Grant -CCA Planning Exercise- Expansion Villages (50 villages x 2 states)
		CCA Grant -Supplement to CLF for onward lending to SHGs - Resource Villages (50 villages x 2 states)
		CCA Grant -Supplement to CLF for onward lending to SHGs - Expansion Villages (50 villages x 2 states)
		CCA Grant -Grant to SHGs for demonstration of innovative technology/practice-Resource Villages (50 villages x 2 states)
		CCA Grant -Grant to SHGs for demonstration of innovative technology/practice-Expansion Villages (50 villages x 2 states)
		CRP Resource Villages (RV)
		CRP Expansion Villages (EV) (50 CRPs x 2 States x 180 days per year x Rs.600 per day)
		Development (training) of CRPs for Resource Villages and Expansion Villages (100 CRPs Resource Villages;100 CRPs Expansion Villages)
		Resource fee & TA/DA for CRPs Resource Villages (RV) (50 CRPs x 2 state x 30 days per year x Rs.2500)

	A.2. Payments to Partner Agencies-District/Block/Cluster Coordinator,Travel,Logistics etc.	Block Level Young Professional (3x45000 per month x 2 states)
		Cluster Level Agriculture Trainee (1 for 10 villages x 25000 per month x 2 states)
		Travel and Logistics Costs (200000 pm including 125000 for hiring of vehicles)
	A.3. Provision of Strategic Climate Adaptation Services	Young Professionals at SRLM (2 YP x 2 states)
		Weather information,forecasting and crop advisory service
		Procurement of technical services
A	Sub -Total	
B. Scaling and Mainstreaming Community Based Climate Adaptation	B.1. Training of NRLM staff and creation of CRP cadre	Training of District and Sub-District NRLM Staff in SLACC areas
		Training for state/district/sub-district level staff of NRLM of other (non-SLACC) districts/states
		Training of CRP for scaling up to other NRLM areas
	B.2. Knowledge Support System for Climate adaption	Knowledge products-Development Publication
		Consortium of resource organizations on climate adaptation
		Policy briefs and seminars
	B.3 National Lead Technical Support Agency (LTSA)	National Lead Technical Support Agency (LTSA)
B	Sub -Total	
C. Project Management and Impact Evaluation	C.1. State Level Climate Adaptation Coordinator	Monthly state team member cost
	C.2. Fiduciary and Safeguards Management	Fiduciary and Safeguards Management
	C.3. Web-based MIS System	Web-based MIS System
	C.4. Baseline,Mid-term and End-of-term evaluation	Baseline,Mid-term and End-of-term evaluation
	C.5. Computers,laptops,furniture,etc.	Computers,laptops,furniture,etc.
	C.6. CCA-NMMU Travel Cost	
	C.7. Accountant for MPRAF	
C	Sub -Total	
	Grand Total	

Annex-3

Climate Change Adaptation Plan Template - SLACC, Bihar, FY (.....)

जलवायु परिवर्तन के अनुकूलन योजना प्रपत्र, बिहार, वित्तीय वर्ष (.....)

Objective: To Improve the adaptive capacity of the rural poor engaged in farm based livelihood to cope with climate variability and change .

उद्देश्य: जलवायु अस्थिरता एवं परिवर्तन से निपटने के लिए कृषि आधारित आजीविका में लगे ग्रामीण गरीबों के अनुकूलन क्षमता में सुधार करने हेतु

ग्राम संगठन / उत्पादक समूह का नाम:	पंचायत का नाम:
बैठक संख्या एवं दिनांक:	प्रखण्ड एवं सीएलएफ का नाम
गाँव का नाम:	जिला का नाम :

CCA Plan -Community Budget- Tranche 1 (Expansion Village)

S. No क्र.सं	Particulars विवरण	Unit एकाई	Maximum Provision of Budget अधिकतम बजट का	Required Amount मांग की राशि	Total कुल
1	CCA Planning Exercise जलवायु परिवर्तन के अनुकूलन योजना कार्यक्रम	1	20000		
2	Exposure Visit जलवायु परिवर्तन के अनुकूलन एक्सपोजर	1	20000		
3	Supplement to CIF for onward lending to SHGs सीसीए - स्वयं सहायता समूहों को ऋण देने के लिए सीआईएफ के लिए अनुपूरक	1	300000		
4	IEC सूचना एवं संचार खर्च	1	15000		
5	Supplement to SHG for Demonstration of innovative technology Practice (Crop, solar/ micro Irrigation, rain water harvesting Support) डेमो प्लॉट & सिंचाई समर्थन	1 per VO	100000		
6	CRPs/ VRP Honorarium वी आर पी मानदेय	1 per VO/PG (for 1 month)	2500		
	Total (कुल)				
ग्राम संगठन/पी.जी.के.कार्यकारिणी समिति के हस्ताक्षर एवं मुहर		हस्ताक्षर: क्षेत्रीय समन्वयक/ लाइवलिहूड्स स्पेशलिस्ट			
संकुल स्तरीय संघ के कार्यकारिणी समिति के हस्ताक्षर एवं मुहर		हस्ताक्षर: प्रखण्ड परियोजना प्रबन्धक			

Annex-4

SLACC, Farm (Livelihoods) MPPR, FY (2016-17)						
Name of Block and District:			Month:			Target in AAP- SLACC
Particulars			Previous month	Current month	Total Progress	
1	Institution and Cadre details	No. of Village				
2		No. of CLF				
3		No. of VO				
4		VRP (Farm)				
5		SEW (Farm)				
6		No of demostraion plots				
7		No. of case study - Farm				
8	Households mobilization in Livelihoods	No. of HH involved in Agri Intervention (SRI/SWI/Vegetable, tree based farming)				
9		Crop1				
10		Crop2				
11		Crop3				
12		No. of HH with Contingency Crop Plan (Drought Resistent/ Flood Tolerant)				
13		Crop1				
14		Crop2				
15		No. of HH practicing the technique				
16		ZT DSR				
17		SRI/SWI				
18		Traditional				
19		Others				
20	Farm based trainings & exposure	Frequency of Climate Change Adaptation Planning (CCA Plan)				
21		Units of training done for VRP				
22		Module 1				
23		Module 2				
24		No. of VRPs trained				
25		Units of trainings done by VRP for SHG				
26		No. of SHG members trained				
27		No. of expsoures organised for VRPs				
28		No. of Exposure organised for SHG members				
29		No. of VOs with Pico projectors				
30	Mobile Based Agro Advisory	No. of farmers identified				
31		No. of farmers covered				

32	Innovative Practices & demonstrative Plot	Solar Pumpset				
33		Drip Irrigation				
34		Zero Tillage Machine				
35		Boring				
36		Others				
37	Financial Report	Expenditure				
38		UC Submission				
39		No. of VO applied for CIF				
40		No. of VO received CIF				